



Preliminary BYU Award Number Request

PI:	Department:	College:
Kuali Research Proposal #:	Sponsor:	
Project Title:		
Is the award start date known? Yes ☐	No ☐	If so, list it:
Does the sponsor allow expenditures to be incurred prior to award start date? Yes ☐		
No ☐		
Other risk factors:		
Preliminary budget amount needed and for what purpose:		
List budget categories (must be categories that were included in the proposal to the sponsor):		

Faculty Spring/Summer salary cannot be paid from a preliminary account. The term of a preliminary BYU award number will be no more than 90 days. When the official award notification is received, the preliminary account will be switched to an active, regular award, keeping the assigned preliminary BYU award number.

We request a preliminary BYU Award Number be set up for the project noted above. This action is requested prior to the Sponsor's official authorization which is expected soon.

In the unlikely event the Sponsor's authorization does not materialize, any and all expenses that are incurred within this preliminary award number will be covered by the Department's Cost Center/Additional Worktag (formerly Department Operating Unit/Speedtype):

Signatures:

BYU Project Principal Investigator Date

Department Chair Date
Approving the account noted as covering expenses, if need arises.

College Assoc. Dean of Research Date

Please return completed form to the PI's assigned
Sponsored Projects Research Administrator.